



Meeting Posting & Agenda

Details:

Board – Committee – Commission: Personnel Board

Meeting Day, Date, Time: Wednesday, December 19, 2012, 6:30 P.M.

Location: Emergency Operations Center, 1st Floor, Fire Station

Agenda:

- Open Meeting/Review Agenda
- Approve Meeting Minutes
- Approve Vouchers
- Recommend FY14 Compensation Plan adjustment (IAW Personnel By-Law Section V[D])
- Position Description reviews: 1) COA Director, 2) Department Coordinator- BoS, 3) Library Circulation Clerk, 4) Library Circulation specialist
- Initial discussion: Library Page position
- Part-time police dispatcher (vacancy)
- Cable access assistant (review/qualify applicant)
- Continued discussion: Classification & Compensation survey
- Annual Report submission
- Future Meeting Date(s)

- Other topics not reasonably anticipated by the Chairman 48 hours in advance

- Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

The 48 hours notice cannot include Saturdays, Sundays or holidays.

RECEIVED

By Kelly A. McElreath at 9:33 am, Dec 17, 2012